

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
July 23, 2008, San Mateo, CA**

**The meeting was called to order at 6:05 p.m.**

**Board Members Present:** President Richard Holober, Vice President-Clerk Karen Schwarz, and Trustee Dave Mandelkern; Trustee Helen Hausman was absent due to illness; Trustee Patricia Miljanich and Student Trustee Virginia Medrano Rosales were absent due to other commitments

**Others Present:** Chancellor Ron Galatolo, Executive Vice Chancellor Jim Keller, Skyline College President Victoria Morrow, College of San Mateo President Michael Claire, Cañada College President Tom Mohr, and District Academic Senate President Patty Dilko

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

None

**MINUTES**

It was moved by Vice President Schwarz and seconded by Trustee Mandelkern to approve the minutes of the Study Session of the Board of July 9, 2008. The motion carried, all members voting "Aye."

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

None

**STATEMENTS FROM EXECUTIVES**

Chancellor Galatolo congratulated Trustee Mandelkern on completing the New York City Triathlon and on realizing his goal of finishing a race in each of the 50 states before the age of 50. Chancellor Galatolo noted that Trustee Mandelkern raises money for charity through his participation in these events, and suggested that District employees might want to help him reach his goal of raising \$50,000. Chancellor Galatolo announced the death of Harriett Saign, a former assistant to the Board, and asked that tonight's meeting be adjourned in her honor.

Skyline College President Morrow said the Hermanos Program, which was awarded a grant of \$33,150, has been expanded to include Capuchino High School; during a phased expansion, it is anticipated that the program will include more high schools and potentially might involve girls and middle school students. President Morrow also noted that a welcome day for new students and parents will be held on the Saturday before classes begin for the fall semester.

College of San Mateo President Claire said CSM will hold a welcome day on August 13. President Claire distributed photographs depicting the demolition of Building 5/6. President Claire also said he was informed by the State Chancellor's Office that the dental hygiene program has been approved and CSM hopes to open the program in fall 2010. President Claire acknowledged Vice President Susan Estes and Dean Charlene Frontiera for their leadership on this program.

President Claire introduced Mario Mihelcic, Admissions and Records Assistant and Certifying Specialist for Veterans Benefits at College of San Mateo. President Claire said Mr. Mihelcic does a tremendous amount of work for returning veterans and was instrumental in securing \$2,500 from the Associated Students to be used toward providing interest-free loans to qualifying veterans who do not receive their GI Bill benefits in time to purchase books. Mr. Mihelcic introduced Michael La Fors, a CSM student and veteran of the war in Iraq. Mr. La Fors described the difficulty he has had purchasing books and said the loan program, along with other services provided to veterans at the College, is greatly appreciated.

Cañada College President Mohr said the College will have a booth at the County Fair in August. A new eight-page marketing brochure has been developed and President Mohr will show it to the Board at the next meeting. President Mohr acknowledged Professor Denise Erickson for her lecture and art exhibit at Stanford University, and Dean Katie Townsend-Merino on her invitation to serve on the Woodrow Wilson National Fellow Foundation Early College High School Initiative advisory panel. President Mohr said five concurrent enrolled classes have been finalized at the new charter high school in East Palo Alto.

Executive Vice Chancellor Keller said Senate President Pro Tem Don Perata has called for a vote on the State budget on Tuesday. The proposed plan of the Conference Committee on the State Budget includes a 2.43% COLA; however, the entire plan relies on \$8.2 billion in revenue enhancements. Chancellor Galatolo said he is concerned that there is no apparent viable revenue source to fund the agreed upon programs or the COLA.

District Academic Senate President Dilko said there has been a great deal of activity by faculty at the three Colleges this summer. They are primarily addressing the accreditation warnings at College of San Mateo and Cañada College, and working on program development and response to community needs at Skyline College.

#### **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None

#### **NEW BUSINESS**

#### **APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (08-7-3A)**

It was moved by Trustee Mandelkern and seconded by Vice President Schwarz to approve the actions in Board Report No. 08-7-3A. The motion carried, all members voting "Aye."

#### **APPROVAL OF CONSENT AGENDA**

The Consent Agenda consists of the following Board Report: 08-7-2CA Approval of Student Accidental Injury Insurance Program, 2008-09. It was moved by Trustee Mandelkern and seconded by Vice President Schwarz to approve the item on the Consent Agenda. The motion carried, all members voting "Aye."

#### **Other Recommendations**

#### **APPROVAL OF COMMUNITY SERVICES CLASSES, FALL/WINTER 2008 – CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (08-7-1B)**

It was moved by Trustee Mandelkern and seconded by Vice President Schwarz to approve the Community Services classes as listed in the report. Trustee Mandelkern asked if tuition for Community Services classes is the same as for other classes. President Claire said fees vary by course because the courses are designed to be self-supporting. Vice President Schwarz noted that the course list at College of San Mateo is more extensive than at the other Colleges. CSM Vice President Susan Estes said the demand for these courses has been greater at CSM but discussions are taking place regarding further expansion to the other campuses. After this discussion, the motion carried, all members voting "Aye."

#### **APPROVAL TO AUTHORIZE PARTICIPATION AND SIGNING OF PBS AMICUS BRIEF ON BEHALF OF THE PUBLIC TELEVISION COMMUNITY, 2008-09 – KCSM (08-7-101B)**

It was moved by Vice President Schwarz and seconded by Trustee Mandelkern to approve the authorization as described in the report. Trustee Mandelkern said he enthusiastically supports the recommendation on this first amendment issue. He asked if the recent ruling by the Third U.S. Circuit Court of Appeals, throwing out the FCC's fine against CBS for indecent broadcasting, will have a perceived impact on this case. President Claire said that KCSM General Manager Marilyn Lawrence (who is absent due to a family emergency) told him she feels that the ruling does set some precedent. President Holoher asked if the District was previously part of an amicus brief at the appellate level. Staff will research and provide a response to the Board. After this discussion, the motion carried, all members voting "Aye."

**CONTRACT AWARD FOR LIVE X-RAY EQUIPMENT PURCHASE FOR CAÑADA COLLEGE**

**(08-7-102B)**

It was moved by Vice President Schwarz and seconded by Trustee Mandelkern to approve the contract award as described in the report. Vice President Schwarz asked why the recommendation excludes additional warranties or service agreements. Executive Vice Chancellor Keller said they are not needed because the equipment will have limited use, as opposed to use in a hospital. Trustee Mandelkern asked if an OSHA expert had been consulted regarding requirements on radiation exposure. Rafael Rivera, Professor of Radiologic Technology at Cañada, said the requirements are issued by the California State Department of Health. He said a health physicist was hired and will assure compliance. He added that students will wear badges to track radiology exposure. After this discussion, the motion carried, all members voting "Aye."

**APPROVAL OF CONSTRUCTION CONSULTANTS (08-7-103B)**

It was moved by Trustee Mandelkern and seconded by Vice President Schwarz to approve the construction consultant services as detailed in the report. Vice President Schwarz noted that the funding sources include "a small portion of District funds" and asked how much this portion is. Rick Bennett said there is nothing specific but the wording is included for purposes of full disclosure in case District funds are needed; for example, hiring of a geotechnical consultant should the need arise. After this discussion, the motion carried, all members voting "Aye."

**APPROVAL OF RESOLUTION NO. 08-10, REGARDING BOARD ABSENCE DUE TO ILLNESS**

**(08-7-104B)**

It was moved by Vice President Schwarz and seconded by Trustee Mandelkern to approve Resolution No. 08-10. Chancellor Galatolo cited the California Education Code requirement that the Board pass a resolution when a Board member is absent and will be compensated. The motion carried, all members voting "Aye."

**INFORMATION REPORTS**

**SURPLUS SALES FOR SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT, FY 2007-2008**

**(08-7-3C)**

Vice President Schwarz asked if the funds from surplus sales are deposited according to category. Staff will research this question and provide a response to the Board. Trustee Mandelkern asked if the District auction website is still being used. Staff will also provide a response to this question.

**STATEMENTS FROM BOARD MEMBERS**

Trustee Mandelkern complimented President Claire, the Associated Students at CSM and CSM staff for their efforts to welcome back and assist returning veterans. He suggested that the Board present an "Above and Beyond Award" to Mario Mihelcic.

Vice President Schwarz congratulated Trustee Mandelkern on his achievement. She also congratulated President Claire on the approval of the dental hygiene program. She said she enjoyed watching the video provided by President Claire showing building demolition. Vice President Schwarz attended the Foundation Board meeting last week and met the new Board member, Sandra Jamme. She also noted that Foundation Board member Sepi Richardson is very active in informing the community about what the District has to offer. Vice President Schwarz said she will volunteer at the College booths at the County Fair and asked for information on Cañada's schedule.

President Holober added his congratulations to Trustee Mandelkern on meeting his "50x50x50 Challenge."

**COMMUNICATIONS**

President Holober said the Board received two Grand Jury reports. Response to one of the reports has been submitted and the other response is being prepared.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 6:53 p.m.  
The Board reconvened to Open Session at 9:00 p.m.

**CLOSED SESSION ACTIONS TAKEN**

President Holober reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 3-0 to approve the actions in Board Report No. 1-A. The Board also conducted public employee performance evaluations as specified on the printed agenda, and discussed two cases of potential litigation as specified on the printed agenda.

**ADJOURNMENT**

It was moved by Vice President Schwarz and seconded by Trustee Mandelkern to adjourn the meeting in honor of Harriett Saign. The motion carried, all members voting "Aye." The meeting was adjourned at 9:05p.m.

The next meeting of the Board will be a Regular Meeting on August 13, 2008 at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo  
Secretary

Approved and entered into the proceedings of the August 13, 2008 meeting.

Karen Schwarz  
Vice President-Clerk